

**BOWLSWALES ANNUAL GENERAL MEETING****Held on Tuesday 12<sup>th</sup> January 2021****VIA  
ZOOM****Present:**

Ken Burton (Chair)  
Richard Palmer  
Ashley Kindred (Finance Director)  
Simon Colwill  
Chris Emsley  
Zoe Thacker  
Michael Kent  
Anneli MacDonald  
David Harding

**In attendance:**

Claire Joll (Development Manager)  
Sophie Hancocks (General Manager)  
Owen Burgess (Sport Wales Senior Support Officer)  
Rebecca Rothwell (Sport Wales Senior Support Officer)  
Peter Brill (Safeguarding officer)  
Hazel Wilson (WWBA)  
Jean De Souza (WWBA)  
Terry Hopkins (WBA)  
David Phillips (WIBA)  
John Phillips (WIBA)  
Kath Blayney (WLIBA)  
Cath Harvey (WLIBA)  
Trevor Clarke (WCGBA)  
Roger Morgan (WCGBA)  
Wyn Jones (WSMBA)  
Jon Morris (WBUA)

**Apologies:**

Mike Evans (WSMBA)  
John Mansfield (WBA)

#### 19.11.01 **WELCOME AND APOLOGIES**

The Chair welcomed everyone to the second BowlsWales Annual General meeting

Everyone approved the meeting to be recorded.

The chair explained the purpose of the AGM for the new Directors introduction and provide an annual summary report.

The agenda will be delivered through the presentation shared on the screen and the chair explained for everyone to remain on mute unless there is a question in which individuals may raise their hand.

Any questions will be attempted to answer during the meeting but if required a written response will be given following the AGM.

#### 19.11.02 **MINUTES FROM LAST MEETING & MATTERS ARISING**

The Chair asked if everyone present at the 2019 AGM would approve these minutes as a true reflection.

JP raised a query:

- Highlighted that the minutes were not an accurate reflection of the meeting.
- 19.11.09 – to add to the minutes the reappointment of Alun Jones and Ken Burton and this should be reflected in the minutes.
- KB is happy with the comment and the minute to be amended to record this that Alun Jones and Ken Burton were reappointed to the Board in June 2019

DP raised a query:

- 19.11.09 – The minutes do not reflect the Chair rejecting an adjournment of the meeting.
- KB is happy with the comment and the minute to be amended to record this statement.
- An additional query was raised regarding 19.11.10 – This item was not on the agenda for the AGM, questioned why it was discussed and if this can be reflected in the minutes.
- KB happy with this comment and for this point to be removed from the minutes as it was not an agenda item.

The minutes were accepted as true reflection of the meeting.

### **19.11.03**      **MEET THE TEAM**

The Chair made the introductions to the Board Directors, that were shown in the presentation on the screen-:

Ken Burton – Interim Chair, appointed

- KB informed the meeting that at the next Board meeting, he will be stepping down and a new chair will be elected.

Chris Emsley – Vice Chair, independent

David Harding – Performance Director, appointed

Ashely Kindred – Finance Director, independent

Zoe Thacker – Elected Director

Simon Colwill – Elected Director

Michael Kent – Commercial & Marketing Director, appointed

Richard Palmer – HR Director, appointed

Anneli MacDonald – Independent Director

Peter Brill – Safeguarding Officer:

- KB thanked PB for his contributions.

### **19.11.05**      **2020 SUMMARY REPORT**

KB informed everyone that the annual summary report will be circulated to all Members.

SH explained that the Annual Summary Report will be circulated to all Members and uploaded to all BowlsWales social media channels and website:

SH explained the headings content within the Annual Report.

### **19.11.06**      **FINANCIAL REPORT**

Ashley Kindred introduced himself and presented the figures for the year in question:

- Turnover of £138,456
- Administrative expenses of £137,100
- Operating surplus of £1356
- Interest receivable of £640
- Tax on surplus f £122
- Surplus for the Financial Year was £1,874
- Cash at bank is £102,964 – this was £41,576 lower than 2019
- Deferred income balance is £53,286 – this was £14,091 lower than 2019
- Actual turnover - £138,456
- Expenses 2019/20 - £137,100
- Surplus - £1,874

- With a future Grant aid expected of a maximum £123,000 – expenses at £137,100 giving a deficit of £-14,100. This deficit can be recovered by deferred income; however, the main aim is to have a positive income position.

#### **19.11.08      SPECIAL RESOLUTION: ARTICLES OF ASSOCIATION**

KB informed the group that the newly amended Articles of Associations has been accepted by the Members with a 75% majority vote.

KB closed the agenda and opened the meeting for any questions regarding what has been discussed:

- Cath Harvey (WLIBA) – the finance report balance sheet, the expenses of £137,100, can there be a breakdown of this amount – AK responded that a breakdown of expenses will be circulated to all Members.
- Cath Harvey (WLIBA) – Asked where the grant aid of £123,000 is obtained, 'is that from Sport Wales?' – AK responded that it is received from Sport Wales and Lottery Fund. AK clarified that the full amount is received from Sport Wales with the lottery fund being invested through Sport Wales.

KB closed the meeting and thanked everyone for attending and for their support during his interim period as Chair.